

# Payment of Fees

- Fees are paid by the term in advance. (Charged pro rata if starting after the first week.)
- Fees may be paid cash, cheque, EFT, credit card, direct credit or direct debit.
- Fees paid in full in the first week of term BY CASH, CHEQUE OR DIRECT TO OUR ACCOUNT will receive 10% discount.
- Fees may be paid in 2 installments - half in week 1 and half in week 5.
- **Weekly payments may only be made by a direct debit agreement at the beginning of term. The transaction cost (currently 85c per transaction) will be charged to you.**
- *If the fee arrangement is not in place by the second session, tuition may be cancelled.*

## **Missed sessions:**

You are paying for a term of tuition, not individual sessions. In the event that you notify us of an absence 24 hrs beforehand, you may request a catch-up session.

Tuition is a contract between Master Learning, the tutor, the student and the person paying the money! Master Learning provides you with an experienced and dedicated tutor who has spent time and effort preparing for your child. Just as you expect services for the fee, the tutor has dedicated the time contracted to you and expects to be paid. Remember, you are contracting the tutor for a term of tuition, not individual sessions.

Please read and sign:

***I have read the conditions above or had them explained to me. I intend to pay for the fees by:***

1. Cash, cheque or direct to Master Learning account in the first week and receive a 10% discount	
2. Two installments- Week 1 & 5 - no discount	
3. Weekly by Direct Debit - signed form attached. I understand I pay the transaction fee	
4. Other arrangement after approval by Denise	

Account details: Master Learning

BSB: 062 000

Account: 14850344

Signed \_\_\_\_\_ Date \_\_\_\_\_